

WHEREAS, the BOR delegated to the President the authority to issue the guidelines to implement the UP System Policy on the Second Semester AY 2019-2020 in the time of COVID-19.

WHEREAS, The BOR-approved UP System Policy does not prohibit applications for exemption from the provisions pertaining to numeric grading.

NOW THEREFORE, the following Implementing Guidelines are hereby issued:

1. Scope and Coverage

- 1.1 These Guidelines further clarify and operationalize the resolution of the BOR in its special meeting on 16 April 2020 on how to proceed with the Second Semester AY 2019-2020 in light of the COVID-19 pandemic.
- 1.2 These Guidelines cover faculty and students, both graduate and undergraduate, in all the CUs of the UP System except the UP Open University.

2. Definition of Terms and Acronyms

TERMS/ACRONYMS	DEFINITIONS
AAC	UP System Academic Affairs Committee (Chaired by the Vice-President for Academic Affairs with Assistant Vice-Presidents for Academic Affairs, CU Vice-Chancellors for Academic Affairs and CU Vice-Chancellors for Research and Development/Extension as members)
Adjusted course requirements	Adjusted delivery and assessment of courses, as determined by the faculty, due to the disruption of the regular semestral schedule – ECQ, limited access to the internet among many students (and faculty in some cases), and the uncertainty regarding when classes can resume given the continuing threat of contagion, among others.
Alternative summative assessments	Assessments of the

any way their enrolled courses for the Second Semester AY 2019-2020. They shall inform their University Registrar through their Dean in writing of this choice at any time before 31 May 2021. The students shall be deemed dropped as of 31 May 2021 and allowed to re-enroll their courses or equivalent courses in the succeeding semesters. **Meanwhile, they shall remain without grades.**

6.1.2 Faculty who have sufficient basis to give their students a grade as of the end of the semester shall proceed as follows:

6.1.2.1 To students whose status is passing, give a numeric grade.

6.1.2.2 To students whose status is failing or incomplete, withhold the grade (Deferred grade). Such students have until 31 May 2021 to complete the adjusted course requirements. Upon completion, grading will follow the procedure in **6.1.3.1** and **6.1.3.2**.

6.1.3 Where there is no sufficient basis for giving students a grade as of the end of the semester, grades shall be deferred. Students have up to 31 May 2021 to complete the adjusted course requirements.

6.1.3.1 Upon completion by the students on or before 31 May 2021, the faculty shall proceed as follows:

6.1.3.1.1 To students who are able to satisfactorily comply with the adjusted course requirements, give a numeric grade.

6.1.3.1.2 To students who are unable to comply with the requirements for whatever reason, whose status is failing or whose performance is unsatisfactory

6.2.1 Units offering or handling graduate courses shall determine the parameters for the assessment of their students' academic performance, taking into consideration the current crisis situation.

6.2.2 Such units may also opt to adopt the aforementioned grading system for undergraduate students.

7. Bridging Programs

7.1 Students have up to **31 May 2021** to meet the adjusted course requirements. A student enrolled in a course this semester that is a prerequisite to another shall be