

The eligibility of individual employees shall comply with Section 6.0 of IATF MC No. 2019-1.

12. Employees who are **not eligible** for PBB 2019 are the following:
 - a) Those with an unsatisfactory performance rating in any of the two (2) rating periods in FY 2019;
 - b) Those with no performance rating in at least one rating period in FY 2019 except those cited in No. 9;
 - c) Newly hired employees and those who retired, resigned, on vacation or sick leave with or without pay, rehabilitation leave, maternity or paternity leave, scholarship/study leave with or without pay and sabbatical leave with less than three (3) months of service in the University for FY 2019;

17. The PBB of part-time employees shall be computed based on the proportion of the time in delivering services as contributions to the MFOs.²

18.

